

## **The European Regional and local health authorities (EUREGHA) is looking for a DIRECTOR**

### **ABOUT US**

**EUREGHA's vision is to ensure that the local and regional perspective is represented in EU health policy.**

The importance of local and regional health authorities is central, as they represent the natural interface between citizens and national and European institutions. They exert a pivotal role in improving the efficiency and quality of health care systems and services, and in promoting public health.

**EUREGHA is the only European network that represents regional and local health authorities** as a priority, and understands their specific needs. By joining EUREGHA, members commit to work towards strengthening the voice of local and regional authorities in EU health policy.

**EUREGHA** establishes and promotes collaboration between its members, the Institutions of the European Union and European health networks and organisations working with public health and healthcare.

For more information, please visit our website: <http://www.euregha.net/>

### **VACANCY**

EUREGHA is currently looking for a Director to the Secretariat in Brussels. The Director handles the day-to-day coordination and management of the network's activities, including EUREGHA's participation in European projects.

### **THE OPPORTUNITY**

This is a role for a passionate and creative EU affairs professional keen to make an impact on health and social care systems across Europe. You will motivate and inspire the members of the association, build relationships with the EU institutions and the health stakeholders. In your role you will have the chance

- To make the voice of regional and local health authorities heard and put their concerns at the heart of EU decision-making processes
- To lead a dynamic, growing staff
- To work with decisionmakers at the EU, national and regional level to ensure transformation and innovation of health and social care systems

## **KEY RESPONSIBILITIES**

### **Organisational management**

- Define the strategic planning process, its implementation, monitoring and evaluation
- Accountability to the Board and General Assembly for implementation of the Long-Term Strategy as well as the annual work programme and management of the budget
- Lead and manage the EUREGHA Secretariat: recruit and manage the employed staff ; prepare and manage the annual budget, ensure general office administration tasks, including human resources and daily financial management

### **EU Project Management and Fundraising**

- Ensure business development and fundraising through the acquisition of new members and the submission of project proposals for EU Grants
- Co-ordinate EUREGHA's commitments, technical and financial reporting for European projects

### **Representation skills**

- Represent EUREGHA externally liaising with members, EU institutions, EU networks and other relevant stakeholders
- Effective representation of EUREGHA in high-level fora

### **Policy oversight**

- EU health policy monitoring and follow-up
- Plan and coordinate advocacy activities and the organisation of internal and external event
- Ability to contribute to and draw on policy expertise for political advocacy and communication

### **Communication**

- Oversee communication tasks: articles, meeting reports and newsletters, website and social media
- Upholding of transparent and effective communication norms, both within the organisation and externally

### **Membership engagement**

- Accessibility, visibility and responsiveness to member organisations
- Effective servicing of the General Assembly, Board and other governance bodies

## **QUALITIES, SKILLS AND EXPERIENCE**

The successful candidate should have most of the following qualities, skills or experience:

- At least 5+ years of relevant work experience in the field of healthcare and public health
- Higher academic qualifications in a relevant field
- Ability to see the big picture whilst having an eye for detail and translate an ambitious vision into achievable policy objectives
- Understanding and experience of EU and international environment-related policies and decision-making processes
- Strong operational planning and prioritisation skills, ability to delegate effectively
- Strong written and verbal communication skills
- Strong sense of responsibility, commitment, and co-operation
- Ability to work in a small team
- Excellent written and spoken English, fluency in other languages is an asset
- Ability to build respectful, productive working relationships with people from different cultures and backgrounds

Advantageous:

- Experience from public authorities at subnational level
- Experience with EU networks

## **WHAT WE OFFER**

- A fulltime post based in our Brussels office, under Belgian employment law
- A competitive salary, depending on experience, coupled with various benefits (holiday bonus, 13th month, pension scheme, luncheon vouchers)
- A permanent contract ('contrat à durée indéterminée')
- A pleasant working atmosphere in an international working environment

## **HOW TO APPLY**

Please send your CV, and a cover letter explaining your motivation to apply for this position to [valentina.polylas@euregha.net](mailto:valentina.polylas@euregha.net) by 28 March 2022 at 12.00 CET. The subject line of your email must clearly state: 'Application for Director'.